

# SELLING TIMELINE

// Action Item	Target Date	Complete
First Meeting (Selling Consultation)		
Listing Agreement		
Attorney Consultation & Agreement		
Complete Punch List Up Until "Stage for Photos"		
Confirm Home Info & Seller Disclosure		
Photography/ Deliver Lockbox & Sign		
List on MLS & Affiliates/ Execute Marketing Plan		
Home Showings Begin		
Complete All Remaining Punch List Items		
Offers/ Negotiation/ Contract		
Attorney Review (3-Days+)		
Complete Inspection & Negotiate Requests (14 days)		
Appraisal (Buyer)		
Certificate of Occupancy/ Fire Inspection		
Packing Schedule/ Moving Arrangements		
Schedule Buyer Walk-Through(s)		
Cancel/ Transfer Utilities/ Compile Warranties, Keys, Remotes, Docs, etc.		
Review Closing Docs/ Confirm Closing Date & Time Final Walk-Through		
Closing		



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